

PART 2: PROGRAMME PROGRESS/FINAL REPORT - TO BE COMPLETED BY CSO AS PART OF REPORTING WITH FACE

Section 1. Programme & CSO overview			
1.1 Programme reference	UNICEF Office	Kathmandu	
	Program Title	Humanitarian WASH interventions in Kavrepalanchok District, Bagmati Province	
	PD/SPD Ref. #	NPL/PCA2024466/PD2024608-3	
1.2 Organization information	Organization / Acronym	CIVIC FORUM FOR SUSTAINABLE DEVELOPMENT / CIVIC FORUM	
	Name of Agency Authorized Official	Basant Kunwar	
	Title of Authorized Official	CEO	
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	Name of Programme Focal Point	Basant Kunwar	
	Focal Point Title	CEO	
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	Focal Point Telephone	+9779851189601	
1.3 Programme Information	Program Duration	From Dec. 25, 2024 to Oct. 31, 2025	
	Start Date	Dec. 25, 2024	
	Reporting period	01-Oct-2025 - 31-Oct-2025	
1.4 Budget information	Programme budget	NPR32,506,095.92	
	UNICEF contribution	NPR30,922,310.92	
	Funds received to date	NPR32,945,265.84	106.50% to date

1.5 Contribution made to date	During Q4, Civic Forum continued to provide critical non-financial contributions that ensured the full completion of planned programme outputs and sustained coordination among partners. Under technical expertise and capacity building, Civic Forum provided continued technical support to WSUCs and Palikas, completing all planned trainings on Water Quality Testing, chlorination, Plumbing, and Water Safety Plans, and distributed Water Quality Test Kits to strengthen local monitoring and management of water schemes. Civic Forum also facilitated regular WASH Cluster coordination meetings at district and municipal levels, achieving 100% completion of planned sessions and enhancing information sharing, 4W tracking, and collaboration among humanitarian partners, WSUCs, and Palikas along with conducting review and reflection meetings to consolidate learning and guidance following the declaration of 4 communities as 'Water Safe Community'. Throughout the intervention, Civic Forum leveraged extensive experience in community-based and climate-resilient WASH programming to strengthen local ownership, ensure quality delivery, and sustain programme achievements.			Non-Financial Contribution made to date	During Q4, Civic Forum continued to provide critical non-financial contributions that ensured the full completion of planned programme outputs and sustained coordination among partners. Under technical expertise and capacity building, Civic Forum provided continued technical support to WSUCs and Palikas, completing all planned trainings on Water Quality Testing, chlorination, Plumbing, and Water Safety Plans, and distributed Water Quality Test Kits to strengthen local monitoring and management of water schemes. Civic Forum also facilitated regular WASH Cluster coordination meetings at district and municipal levels, achieving 100% completion of planned sessions and enhancing information sharing, 4W tracking, and collaboration among humanitarian partners, WSUCs, and Palikas along with conducting review and reflection meetings to consolidate learning and guidance following the declaration of 4 communities as 'Water Safe Community'. Throughout the intervention, Civic Forum leveraged extensive experience in community-based and climate-resilient WASH programming to strengthen local ownership, ensure quality delivery, and sustain programme achievements.
	Financial contribution made to date	361750			
	Financial contribution currency	NPR			
1.6 Signature of CSO Authorized Official	Basant Kunwar	Date: 21-Nov-2025			

2. Reporting on results achieved

The table below provides an overview of results achieved during the reporting period and cumulatively since the onset of the programme.

Programme Outputs*	Performance indicator*	Targets*	Achievement in reporting period**	Cumulative progress to date**	Overall Status	Narrative assessment / summary of progress**
Coordination support provided to palikas and humanitarian agencies in the selected palikas and district	of need assessments conducted	4.0	4	16	Met	During Q4, regular WASH Cluster coordination meetings continued, achieving 100% completion of planned meetings, including partner mapping and tracking of humanitarian WASH interventions through the 4W tool. Coordination mechanisms at district and municipal levels remain functional, strengthening engagement among humanitarian partners, WSUCs, and Palikas. The review and reflection meeting was also successfully organized, consolidating learning from the programme and providing guidance for the WSC Declaration processes.
	of district with WASH cluster coordination mechanism functional	1.0	1	4		

Drinking water facilities to households, communities affected by floods and landslides within selected rural/urban municipalities are restored	of damaged water supply schemes requiring minor repair work repaired	3.0	3	12	Met	All planned major repairs and rehabilitation works for eight water supply schemes have now been fully completed (100%), restoring access to safe drinking water for affected communities. Capacity building of WSUCs on Water Safety Plans and Plumbing was fully completed (100%), and all trained plumbers received the required toolkits. Water Quality Testing and chlorination trainings were fully completed (100%), enabling WSUCs to monitor and manage water safety independently. Household access to safe drinking water has increased cumulatively to 1,664 households, achieving the target for the programme.
	of damaged water supply schemes requiring major rehabilitation restored	12.0	12	32		
	of households with access to safe drinking water facilities	1500.0	1664	4438		
Sanitation & Hygiene Facilities and services to households, communities affected by floods and landslides within the selected rural/urban municipalities are restored	of households with access to safe sanitation facility	300.0	258	646	Met	Sanitation and hygiene interventions have been completed. Household latrine rehabilitation is complete, with 58 partially damaged latrines repaired and 200 fully damaged latrines rebuilt. Mass hygiene education campaigns and Menstrual Hygiene Management orientations have been fully completed (100%) in all targeted communities. Distribution of hygiene kits and WASH supplies to households was also fully completed (100%), contributing to improved hygiene practices and immediate risk mitigation.
	of community members with increased awareness on hygiene education	1155.0	1407	5540		
	of families with resources to mitigate immediate risks	1000.0	1001	3262		
Water Quality Testing and Monitoring Mechanism established and MoU on operation and maintenance (Sustainability Compact) formalized at Palika Level for demonstrating water safe communities	of communities declared as 'Water Safe Community'	5.0	4	4	Met	Capacity building of Palikas on Water Quality Testing and Monitoring, and N-WASH MIS training, is fully completed (100%). WSUCs have received Water Quality Test Kits, enabling local-level monitoring. Building on the groundwork laid in previous quarters, 4 communities have been declared as 'Water Safe Community'.
	of persons with enhanced knowledge on N-WASH MIS	30.0	30	90		
	No of communities where water and sanitation users committees are functional	15.0	15	60		
	of people with enhanced knowledge on Water Quality Testing and monitoring	40.0	82	267		

Affected populations are provided timely, relevant, and clear information about the available humanitarian response and key lifesaving messages, using appropriate languages, formats and media (channel) that can be easily understood	of Social and Behaviour Change (SBC) related PSA produced and recorded in local language	2.0	2	4	Met	Social and Behaviour Change (SBC) interventions were fully implemented during the reporting period through household visits, focus group discussions, and key informant interviews facilitated by trained community volunteers. The activities focused on addressing critical behavioural barriers related to safe water use, toilet utilization, handwashing practices, and childhood feces management. Baseline and endline surveys were carried out alongside the interventions to capture changes in knowledge, attitudes, and practices within the communities. With implementation completed, the collected data is currently under processing and analysis to measure the extent of behaviour change achieved. The findings will be consolidated and integrated into programme reporting in the next quarter.
	of persons with enhanced awareness on social behaviour change communication	4800.0	2497	4994		
	of Community Engagement volunteers with enhanced capacity to raise awareness on Social and Behaviour Change (SBC)	44.0	24	48		
Challenges / bottlenecks faced in the reporting period	The Declaration process required Palika approval of WSC guidelines, including monitoring and verification, along with active participation throughout the declaration process. The nationwide Gen Z protest and the onset of major festivals such as Dashain and Tihar significantly affected field mobility, coordination, and availability of local stakeholders, causing delays in the WSC Declaration and programme interventions. Although Palikas had previously demonstrated willingness to actively engage, following the period of protests and extended holidays, their availability and administrative responsiveness were limited, resulting in postponed meetings and verification activities. Despite these challenges, Civic Forum maintained continuous communication and coordination with Palikas and WSUCs, successfully completing all major field activities and achieving the final WSC Declarations.					
Proposed way forward	As all planned activities, including the Water Safe Community Declarations, have been successfully completed, the next step is to prepare and finalize the completion reports documenting achievements, lessons learned, and best practices. These reports will be shared with all relevant stakeholders, including SWC, Palikas, WSUCs, UNICEF, and WASH Cluster, to ensure dissemination of outcomes, promote sustainability of interventions, and support future planning and replication of successful interventions and activities.					
SR narrative	None					

* Information directly extracted from Section 2.2 of the signed Programme document.

** Information to be updated upon submission of the report.

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Overall progress of the programme document	Met	
Name and signature of UNICEF PD focal point: Siddhi Shrestha Date: Nov. 30, 2025		